University of Essex

Action Plan: Zihaad Khan 17 April 2023

What do I want/need to learn?	What do I have to do to achieve this?	What resources or support will I need?	How will I measure success?	Target dates for review and completion
Academic & Technical Writing	Complete Capstone Project	Line Manager and University Supervisor	Successfully complete Capstone Project with Merit or Distinction Pass	End of Year 2023
Enhance Coding Skills	Self-Development Codio Assessments Job Shadowing	Teaching staff Line Manager Coding courses	Achieve a certification from an accredited institute	30 November 2023
Gain more knowledge on privacy & data protection laws in the country	Job Shadowing Study POPIA & GDPR	Library Support Teaching Staff Support	- Attend in country seminars on Data Protection and Privacy Laws - Complete in-house company training on Data privacy	30 October 2023
Able to make a decision on a complex matter/scenario using multiple sources of information	Take on complex projects in the work environment	Line Manager	Attend Design Thinking & Complex Problem-Solving courses	End of Year 2023