Team Contract

Team Name: Group 2

GOALS: What are our team goals for this project? What do we want to accomplish? What skills do we want to develop or refine?
- Identify security risks in a software development project.   - Management of the software development project in a team.   - Development of an understanding of secure development methodologies.   - Produce a secure software infrastructure for an international operating authority (ISS and CERN is at least international)

EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?
- Regular and active participation in discussions.   - Critical questioning of the contributions of the group members.   - Respectful handling of contributions and a friendly communication culture.   - Communicative willingness to schedule appointments. If it is not possible to take part in the meetings, this should be communicated as early as possible.

POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations, such as preparatory tasks, generating ideas, evaluating outcomes?
- Results and decisions must be made with the consent of all group members. If there are different opinions, a compromise must be found so that all team members agree.   - No idea or approach will be discarded as long as it has not been refuted by source or is discarded in consultation with the group.

ROLES: Which roles do we need in this project and how do we allocate them? Will there be a project lead? Is there a need to rotate roles?
- Submitter (Person will be responsible for assignment submissions) - Michael Geiger / Zihaad Khan   - Editor/Proof Reader (Person will be responsible for editing and proof-reading assignments so that the format and grammar is correct) - Austin Mundy / Ashe Kigbu

• Minute taker (Person responsible for recording all relevant notes & action items during meetings) - Ashe Kigbu • Meeting Scheduler (Person who helps to schedule follow-up meetings) - Zihaad Khan / Gurkan Hüray
CONSEQUENCES: How will we address non-performance regarding these goals, expectations, policies and procedures? How do we resolve disagreements?
• Disagreements are resolved through discussion. Pay attention to friendly interaction. If, however, no solution can be found, the majority will decide. • Misconduct by group members are addressed in the group.

By signing this contract, we confirm that:

- we have participated in formulating these goals, expectations, roles, procedures, and consequences as stated in this contact.
- we agree to abide by the contents of this contract

Team member name and date

Zihaad Khan 09/03/2022

Team member name and date

Austin Mundy 09/03/2022

Team member name and date

Ashe Kigbu 09/03/2022

Michael Geiger – 09/03/2022

Team member name and date

Gürkan Hüray – 09.03.2022

Team member name and date